

# **TTLC APPLICATION FOR ADMISSION 2022-2023**

Tiger Tots Learning Center  
136 High Street

Phone: 978-356-3137 X2245

Ipswich, MA 01938 Director emails: Biffy [emurray@ipsk12.net](mailto:emurray@ipsk12.net) / Trish [pkubaska@ipsk12.net](mailto:pkubaska@ipsk12.net)

**INSTRUCTIONS:** Please answer every question in print or type. Please fill out one application for each child you wish to enroll in the Program. If questions are left blank, it will delay the processing of the application.

**INFORMATION ABOUT YOUR CHILD:** Age on September 1, 2022: \_\_\_\_\_  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Telephone Number: \_\_\_\_\_

Identifying Information: Please attach a color photo of your child.  
Eye color: \_\_\_\_\_ Hair color: \_\_\_\_\_ Skin color: \_\_\_\_\_  
Gender: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Identifying Marks: \_\_\_\_\_

Does your child require any additional accommodations or support services to be successful in this program? If so, please explain: \_\_\_\_\_

## **INFORMATION ABOUT PARENTS:**

### **1. PARENT/GUARDIAN**

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Hours at Work: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### **2. PARENT/GUARDIAN**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print name of guardian responsible for tuition and fees payable to TTLC: \_\_\_\_\_

## **TIGER TOTS LEARNING CENTER REQUEST FOR 2022-2023**

**PLEASE CHECK DAYS REQUESTED: Our operating hours are 7:15-3:45**

- [ ] Mondays from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- [ ] Tuesdays from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- [ ] Wednesdays from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- [ ] Thursdays from \_\_\_\_\_ am to \_\_\_\_\_ pm.
- [ ] Fridays from \_\_\_\_\_ am to \_\_\_\_\_ pm.

These hours determine staffing, so please be as accurate as possible

**PLEASE SEE OTHER SIDE →**

**IMPORTANT POLICIES:** Please read this page and sign at the bottom of the page. Additional and more detailed policies are in the TTLC Parent Handbook.

**ADMISSION PRIORITY:** In accordance with guidelines endorsed by the Ipswich School Committee, TTLC prioritizes admission based on the families' needs for school daycare. **Admission is granted solely to faculty and staff of the Ipswich Public Schools.**

**APPLICATION DEADLINE & FEE:** All applications must be completed in full and returned to the Program with a **\$50.00 fee per child.** The \$50.00 is non-refundable. By the last day of school, a deposit of \$300 will be due. This deposit will be applied to your final month's tuition in June 2023.

**Applications and \$50 fee**                      **Due by May 13,2022**  
**Deposit Due: June 13,2022**

**DEPOSITS/WITHDRAWALS:** Once you have paid your deposit, if you wish to withdraw your child from the program or reduce their number of days, you will be required to pay the fees for your original number of days for 30 days after written notification is received. **The \$50 application fee is non-refundable.**

**NO DELINQUENT ACCOUNTS:** Families with delinquent accounts will not be permitted to submit applications. Exceptions may be made to this policy. Please contact the Program Director.

**NON-DISCRIMINATION:** The TTLC Program admits children from ages 6 weeks to 5 years regardless of race, sex, sexual orientation, religion, national origin, political beliefs, handicap, cultural heritage, financial status, or parents' marital status.

**TUITION:** Rates for the 2022-2023 are listed below. Tiger Tots Learning Center makes every effort possible to keep tuition rates as low as possible, and is currently the lowest in the area. We are committed to making our teachers' salaries competitive with the teachers aides in town. The TTLC Board of Officers reserves the right to raise rates with sufficient notice to the parents.

**Weekly Tuition Rates for 2021-2022**

Days per week	Infant	Toddler	Preschool
1 to 2 days	\$84.00/day	\$74.00/day	\$69.00/day
3 to 4 days	\$79.00/day	\$68.00/day	\$64.00/day
5 days	\$73.00/day	\$63.00/day	\$59.00/day

**ADDITIONAL FEES:** are not included in the tuition rate and are assessed for late payment and late pick up (\$10 first 5 minutes, \$5/min thereafter)

I confirm that I have read this form and that I have supplied accurate information.

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**PARENT / GUARDIAN SIGNATURE**

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**DATE**